



Monday 24<sup>th</sup> September

Dear Parent/Carer

I am pleased to be able to offer your child the opportunity to take part in a residential trip to Bawdsey Manor House in Suffolk from Monday 1<sup>st</sup> July to Friday 5<sup>th</sup> July.

The trip will be led by Mrs Barrows and organised through PGL Travel Ltd.

### **What's it all about?**

It's about having fun while taking part in all sorts of adventurous activities designed to help your child learn and develop new skills and really shine as an individual and also as part of a team. It is also about developing confidence and independence, and a real sense of achievement.

We have chosen to book with PGL because not only do they offer excellent value, but they also have a reassuring 60 years of experience organising trips for schools. Their extremely high standards ensure that your child will be in safe hands at all times. Visit PGL's website [www.pgl.co.uk](http://www.pgl.co.uk) to find out more about the company and the location we will be visiting.

### **What does it cost?**

The cost per person is £426.50 which can be paid in instalments prior to the trip.

The cost includes:

- Return coach travel from school
- A full daily programme of adventure activities
- Fun evening entertainment
- All meals and accommodation
- Bedding (duvet and pillow)
- Full comprehensive travel insurance

There are no extras, however if you wish, you can provide a small amount of pocket money for your child to spend in the gift shop.

Great Barford Primary Academy  
Silver Street, Great Barford Beds, MK44 3HZ Tel: 01234 870342 E-mail: [admin@gbpa.org.uk](mailto:admin@gbpa.org.uk)

Great Barford Primary Academy is part of Unity Church of England Academy Trust, a charitable company limited by guarantee and registered in England and Wales with company number 7563436.



### **What do I need to do next?**

If you would like your child to go on the trip, please complete and return the form below, together with an initial deposit of £40 by Friday 28<sup>th</sup> September. This deposit should be made by cash or cheque (*not bank transfer*) made out to Great Barford Primary Academy. Please be aware that there are 35 places available and these will be allocated as received.

Further payments will be required as follows:

15<sup>th</sup> October 2018 – £60.00  
15<sup>th</sup> November 2018 – £109  
15<sup>th</sup> January 2019 – £109  
15<sup>th</sup> February 2019 – £108.50

These payments can be made by cash, cheque (payable to Great Barford Primary Academy) or by direct payment to the school NATWEST bank account:  
Account name: Great Barford Primary Academy Sort code: 60-02-13 Account no: 71205462 Please reference your payment with your child's name.

Please note that once deposits/payments have been paid to PGL they are not refundable and terms and conditions will apply.

### **Finally**

You will be contacted by letter to confirm that your child has been successful, and a payment card will be issued. If you have any particular questions or concerns regarding your child's participation in the trip please don't hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, which appears to read 'S Collins'.

Mrs S Collins  
Assistant Headteacher

Great Barford Primary Academy  
Silver Street, Great Barford Beds, MK44 3HZ Tel: 01234 870342 E-mail: [admin@gbpa.org.uk](mailto:admin@gbpa.org.uk)

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### **Reply Slip – Y6 PGL trip to Bawdsey Manor**

Pupil's Name ..... Class .....

I would like to reserve a place for my son/daughter on the PGL Activity trip and enclose a deposit of £40.00 (cash/cheque\* *please indicate which*)

I understand that if my child has not been successful in gaining a place my deposit will be returned in full.

I understand that once deposits have been paid to PGL they are non-refundable and that terms and conditions, including cancellation charges, will apply.

Signed ..... Date .....  
(Parent/guardian)

Please return to the school office